

LWFR Auxiliary Yearly Timeline

Latest Update: 10/30/2025

- January** Establish Nominating Committee.
Create timeline for new Board of Directors nomination and voting process.
Tour de Bloom committee review and timeline begins.
LWFR/Auxiliary Banquet review and planning begins.
Reach out to all leads of committees, review needs, and request budgets.
Create and send annual event calendar. (Adding to LWFR google calendar and reserve meeting room.)
- February** Establish Budget Committee.
All budgets are due by end of month.
- March** Budget Committee meets between end of February and the 2nd Monday in March.
Announce nominees for Board of Directors.
Voting takes place for new Board of Directors.
Establish Audit Committee.
Hear and adopt Budget Committee Report
Propose (motion and approve) dollar amount to donate to LWFR Association.
- April** Announce elected Directors and ratification of Officers.
Audit Committee meets between May 1 and membership meeting.
Safety Day announcements and volunteer recruitment.
- May** New Board of Directors begin office.
Hear and adopt Audit Committee report.
Begin tax preparation.
Send updated membership roster.
- June** Yard Sale announcements and volunteer recruitment.
LifeFlight and AirLift NW announcement.
Transfer money to technology account.
- July** Yard Sale announcements and volunteer recruitment.
LifeFlight and AirLift NW announcement.
Submit tax records.
- August** Yard Sale announcements and volunteer recruitment.
Pancake Breakfast announcements and volunteer recruitment.
Deadline for LifeFlight and AirLift NW.
- September** No meetings.
- October** Pancake Breakfast announcements and volunteer recruitment.
- November** Pancake Breakfast announcements and volunteer recruitment.

December No meetings.