



Lake Wenatchee Fire & Rescue
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LWFR COMMISSIONERS MEETING AGENDA April 19th, 2018 10:00AM

In Attendance: Chairman Schmitt, Commissioner Gibbs, Commissioner Payne, Chief Lamar, District Secretary Cope

In Audience: Marlene Glover, Terry Glover, Mike Stanford, Dennis Broughton

- I. Call to Order. Chairman Schmitt called the meeting to order at 10:00 A.M.
- II. Pledge of Allegiance.
- III. Approval of Agenda. Commissioner Payne moved to approve the agenda as presented, motion carried.
- IV. Public Input. None.
- V. Approval of Minutes: Regular Meeting on March 13th, 2018. Commissioner Gibbs moved to approve the minutes of the March 13th, 2018 meeting, motion carried.
- VI. Department Reports—
 - a. Chief's Report. Chief Lamar presented his report, see attached.
 - b. Maintenance Report. Chief Lamar gave a brief report that the annual maintenance has been completed.
 - c. Administration Report. None.
 - d. Finance Reports. March financials and the YTD Budget were presented.
 - e. Monthly Vouchers:
 - 1.) AP Batch March 30th, 2018: \$8,123.90
 - 2.) Payroll Batch April 5th, 2018: \$21,341.00
 - 3.) AP April 6th, 2018: \$3,3034.26Commissioner Payne moved to approve the warrants as presented, motion carried.
 - f. Training Report. Chief Lamar informed the group that there will be a wildland refresher, EMT class is wrapping up and all Commissioners have completed their OPMA training.
 - g. Strategic Plan Report. Dennis Broughton gave a progress report on the strategic plan. See attached.
- VII. Unfinished Business –
 - a) Status update on capital projects. Chief Lamar updated the Board of the progress of several capital projects in the works including: HVAC systems at station 91 and 94, flooring work in the training room at station 91, command vehicle, DNR trailer being removed from our property, generator project, sign remodel at ST93, electrical work in

conjunction with the installation of HVAC systems as well as working with Chelan County PUD on the lighting project.

VIII. New Business –

- a) Approve Section 4.2 (Records and Reports) of the LWFR Policy manual. Commissioner Gibbs moved to approve Section 4.2 of the policy manual, motion carried.
- b) Appoint Health & Safety Officer. Commissioner Payne moved to appoint Bill Moffat as the Health & Safety Officer, motion carried.

IX. Announcements: None.

X. Executive Session: N/A

XI. Action taken as result of Executive Session: Na/A

XII. Conclude. Chairman Schmitten concluded the meeting at 10:53 A.M.

Attest:

Kay Cope
District Secretary to the Board