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## LWFR COMMISSIONERS MEETING MINUTES May 8th, 2018 10:00AM

**In Attendance:** Chairman Schmitten, Commissioner Payne, Commissioner Bunney, Commissioner Gibbs, Chief Lamar, Secretary Cope.

**In Audience:** Bill Moffat, Mike Stanford, Kelly McDaniels, Dennis Broughton, George Hitechew.

- I. **Call to Order.** Chairman Schmitten called the meeting to order at 10:00AM.
  - II. **Pledge of Allegiance.**
  - III. **Approval of Agenda.** Commissioner Payne moved to approve the agenda, motion carried.
  - IV. **Public Input.** None.
  - V. **Consent Agenda** - All matters listed within the Consent Agenda have been distributed to each member of Lake Wenatchee Fire & Rescue's Board of Commissioners for reading and study. They are considered to be routine and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
    - Approval of Minutes from the Regular Meeting on April 19th, 2018
    - Approval of Monthly Vouchers:
      - AP Batch April 20<sup>th</sup>, 2018: **\$22,392.45**
      - Payroll Batch May 4<sup>th</sup>, 2018: **\$20,403.16**
      - AP May 4<sup>th</sup>, 2018: **\$8,949.06**
    - Finance Reports: Budget Position & Monthly Position
- Commissioner Gibbs moved to approve the consent agenda, motion carried.

VI. **Department Reports—**

- a. **Chief's Report.** See attached.
- b. **Maintenance Report-** Stump grinding at ST91 completed.
- c. **Administration Report.** Annual Report was presented, and Kay Cope informed the Board that it will be submitted this week. Kay Cope submitted her resignation and a selection committee was formed to begin work on filling her position consisting of: Chief Lamar, Chief Moffat, Chairman Schmitten, Commissioner Payne.
- d. **Training Report.** EMT Class is finishing up.
- e. **Strategic Plan Report.** Dennis Broughton gave a progress report on the strategic plan.

VII. **Unfinished Business –**

- a) **Status update on capital projects.** Chief Lamar informed the Board that the flooring and painting at ST91, HVAC install at ST91 and ST94, as well as the electrical work for the HVAC install has all been completed. Projects still in the works include: garage flooring, lighting upgrades, command rig, generators, and moving/painting the storage containers.

VIII. **New Business –**

- a) Approve 2018 Revised LWFR Policy manual. Commissioner Bunney moved to approve the 2018 policy manual.

IX. **Announcements:** None.

X. **Executive Session:** N/A

XI. **Action taken as result of Executive Session:** N/A

XII. **Conclude.** Chairman Schmitten concluded the meeting at 10:58AM.

Attest:

Kay Cope  
District Secretary