



Lake Wenatchee Fire & Rescue  
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## LWFR COMMISSIONERS MEETING MINUTES March 11, 2020 10:00AM

**In Attendance:** Chief Lamar, AC Walker, Admin Assistant Glover, Chairman Schmitten, Commissioner Payne via teleconference

**In Audience:** BC McDaniels, Capt Stanford, Lt. Kocher, Lt. Millard, Mendy Pate, new recruits Louise Regan, Steve Pate

- I. Call to Order. Chairman Schmitten called the meeting to order at 10:02 AM.
- II. Pledge of Allegiance.
- III. Chairman Schmitten Swearing in of Lt Millard and FF Pate & Regan.
- IV. Approval of Agenda. Commissioner Payne moved to approve the agenda, Chairman Schmitten seconded, motion carried.
- V. Public Input. None
- VI. Correspondence: None
- VII. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Lake Wenatchee Fire & Rescue's Board of Commissioners for reading and study. They are considered to be routine and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - Approval of Minutes from the Regular Meeting on February 12, 2020
  - Approval of Monthly Vouchers
    - AP February 11: \$12,290.01
    - AP February 25: \$2,518.29
    - Payroll March 5: \$26,756.00
  - Finance Reports: Budget Position & Monthly Position
  - Deposits – February 2/3/3030 \$28,402.00 CMC ILA/Maintenance, transports. 2/6/2020 Bill & Melinda Gates Foundation \$10,000, Microsoft Employees \$1,644.00.

Commissioner Payne moved to approve the consent agenda as presented, Chairman Schmitten seconded, motion carried.

VIII. Department Reports—

- a. Chief's Report. See Attached.
- b. Maintenance Report – BC McDaniels reported that there are 4 vehicles that need maintenance, 1 completed and the other 3 to be finished next week.
- c. Administration Report -  
  
Policy Update –
  - Resolution 2020-02. Designation of Applicant's Agent to obtain federal and/or state emergency or disaster assistance funds. Motion to approve by Commissioner Payne, second by Chairman Schmitten, motion carried.
- d. Training Report – 4 officers attended training.

IX. Unfinished Business – None

- X. New Business – LWFR Board approves the COVID-19 Response Plan developed by Chief Lamar, he will delay his retirement until the COVID-19 threat is manageable by regular staff, adding Assistant Chief Walker as the COVID-19 Task Force Team Leader at the salary and benefits described by Chief Lamar, adding FF Piroto and FF Wadkins to the payroll to assist in Community Affairs. Captain Stanford (already on payroll) will be reassigned as the COVID-19 Logistic Leader and Lt Steve Foley (already on payroll) will be reassigned as COVID-19 IT Specialist. These positions are retroactive to February 1, 2020 (pay adjustment will begin March 1, 2020) and will end when the COVID-19 threat is able to be handled by regular staff.
- Covid 19 planning is ongoing. Captain Stanford has done a very good job on our inventory and ordering. We will post links on our websites. RiverCom 911 will be asking more questions than usual on received illegal burn calls and new protocols are in place for our response.

XI. Announcements – NA

XII. Conclude. Commissioner Payne concluded the meeting at 10:23 AM.

Attest:

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Kim Wiley  
District Secretary