



Lake Wenatchee Fire & Rescue  
21696 Lake Wenatchee Hwy  
Leavenworth, WA 98826  
Phone 509.763.3034 Fax 509.763.8800  
[lwfr@nwi.net](mailto:lwfr@nwi.net)

---

## LWFR COMMISSIONERS MEETING AGENDA February 13<sup>th</sup>, 2018 10:00AM

**In Attendance:** Chairman Schmitt, Commissioner Bunney, Commissioner Gibbs, Commissioner Payne *Via telephone*, Chief Lamar, Secretary Cope.

**In Audience:** Bill Moffat, Kelly McDaniels, George Hitechew, Dennis Broughton, Kieran Justus, and other interested parties.

- I. **Call to Order.** Chairman Schmitt called the meeting to order at 10:00AM.
- II. **Pledge of Allegiance.**
- III. **Approval of Agenda.** Commissioner Bunney moved to approve the agenda as presented, motion carried.
- IV. **Public Input.** Dennis Broughton requested to update the Board on the progress of the strategic plan at each Commissioners meeting. It will be added to the next agenda under department reports.
- V. **Approval of Minutes:** Commissioner Bunney moved to approve the January 9<sup>th</sup>, 2018 regular meeting minutes, motion carried.
- VI. **Department Reports—**
  - a. **Chief's Report.** Chief Lamar gave his Chief's Report. See Attached
  - b. **Maintenance Report.** BC McDaniels gave a brief update on district apparatus.
  - c. **Administration Report.** Administrative Coordinator Cope gave a brief report on Administration. Dennis Broughton, Auxiliary member, gave a progress report on the District's strategic plan. In the future, a "Strategic Plan Report" item will be listed under the Department Reports section of the agenda.
  - d. **Finance Reports.** YTD Budget position and January financials with a new format were presented.
  - e. **Monthly Vouchers:**
    - 1.) AP Batch 01/12/18 \$6,602.48
    - 2.) AP Batch 02/2018 \$18,001.34
    - 3.) January Payroll & Incentives: \$24,717.91

Commissioner Bunney moved to approve the listed warrants, motion carried.

  - f. **Training Report.** Chief Lamar gave a brief training report.
- VII. **Unfinished Business –**
  - a) **Approval of New Uniform Policy 4.3.** Commissioner Bunney moved to approve Uniform Policy 4.3, motion carried.

**VIII. New Business –**

- a) Swearing in Deb Wadkins & Kieran Justus. Kieran Justus was sworn in by Chairman Schmitten. Deb Wadkins was absent.
- b) Approval of revised Travel Policy 3.11. Commissioner Gibbs moved to approve Travel Policy 3.11, motion carried.

**IX. Announcements: None.**

**X. Executive Session: None.**

**XI. Action taken as result of Executive Session: N/A.**

**XII. Conclude.** Chairman Schmitten concluded the meeting at 11:08AM.

**Attest:**



**Kay Cope,  
District Secretary**