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## Lake Wenatchee Fire & Rescue, District #9 Commissioners Meeting Agenda May 21, 2026 10:00 AM

- I. **Board Members Present**
  - Commissioner [NAME], Commissioner [NAME], Commissioner [NAME]
- II. **Pledge of Allegiance**
- III. **Call to Order**
  - Commissioner [NAME] called the meeting to order at [TIME].
- IV. **Attendance**
  - There were [#] people in attendance. [#] person on Zoom. [#] People in the meeting space.
- V. **Local Board of Volunteer Firefighter Meeting**
  - There were [#] people in attendance. [#] person on Zoom. [#] People in the meeting space.
- VI. **Approval of Agenda**
  - **Motion:** Commissioner [NAME] requested motion to approve the May 21, 2026 10:00 AM Agenda
  - **Second:** Commissioner [NAME] seconded the motion
  - **Discussion:**
  - **Determination:** Agenda [APPROVED/DENIED]
- VII. **Public Comment:** Comments will be limited to **3 minutes**. *There are NO requirements in the OPMA, to read out loud comments provided in writing or to publish as part of the minutes.*
  - Public Comment from [NAME]
    - Comment:
- VIII. **Correspondence**
  - [NOTES/No correspondence.]
- IX. **Consent Agenda:** Any Commissioner can ask to remove an item for separate discussion, moving it to the regular agenda. All matters listed within the Consent Agenda have been distributed to each member of Lake Wenatchee Fire & Rescue's Board of Commissioners for reading and study. They are considered to be routine and will be enacted by one motion of the Commissioners with no separate discussion. If a separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - **Minutes**
    - Approval of Minutes from the Regular Meeting Apr 16, 2026 10:00 AM
    - Approval of Minutes from the Special Meeting Date

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- **Monthly Vouchers**
    - AP **May 15, 2026**: [\$]
    - AP **May 22, 2026**: [\$]
    - AP **May 29, 2026**: [\$]
    - AP **Jun 5, 2026**: [\$]
    - **May 31, 2026** Payroll benefits: [\$]
    - **May 31, 2026** Payroll: [\$]
  - **Consent**
    - **Motion**: Commissioner [NAME] requested motion to approve the **Date** Agenda
    - **Second**: Commissioner [NAME] seconded the motion
    - **Discussion**:
    - **Determination**: Agenda [APPROVED/DENIED]
  - X. **Finance Reports**: [NOTES]
    - **Reimbursement**
      - [NOTES/No additional announcements.]
  - XI. **Department Reports**
    - **Incident Report**: Chief [NAME] stated [#] calls took place in **Date**
      - [NOTES/No additional announcements.]
    - **Chief's Report**: [NOTES]
      - [NOTES/No additional announcements.]
  - XII. **Board Discussion**: [NOTES]
    - [NOTES/No additional announcements.]
  - XIII. **Old Business**: [NOTES]
    - **TOPIC**: Agenda to be sent out to commissioners (minimum) 72 hours prior to the upcoming meeting
      - **UPDATE**: New process implemented ahead of May 21, 2026 10:00 AM Commissioners Meeting.
    - **TOPIC**: Final Agenda to be posted to the public, published, and made available to Commissioners 48 hours prior to the meeting.
      - **UPDATE**: New process implemented ahead of May 21, 2026 10:00 AM Commissioners Meeting.
    - **TOPIC**: Previous month's minutes to be posted within 24-hours of Approval. Previous month's minutes will receive Approval at the next Regular Commissioners Meeting.
    - **TOPIC**: Payment of late fees
      - **UPDATE**: LWFR has confirmed that late fees do not apply on primary LWFR credit cards.

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- **UPDATE:** Bill payment to move to a weekly cadence and to align with the Commissioners Meeting.<sup>1</sup>
  - **TOPIC:** Freeze on hiring and spending
    - **UPDATE:** This includes: All spending is still on hold. This hold includes but is not limited to: Over Allocated Time, Over Time and any non-essential spending. All spending must be approved by the Fire Chief and Commissioner ahead of spending.
  - **TOPIC:** Functionally merging the new mechanic between District 3 & District 6
    - **UPDATE:**
  - **TOPIC:** Station Repairs
    - **UPDATE:** Inspection and budgeting of all Stations (priority, Station 91) has begun. Follow up to be provided.
  - **TOPIC:** Standing orders and conduct policies
    - **UPDATE:** Has been introduced as part of New Onboarding Packet for All Staff & Volunteers
  - **TOPIC:** Assistant Chief
    - **UPDATE:** Kraig Peiguss to provide update
  - **TOPIC:** Camp 12 road access permit update
    - **UPDATE:** Kris King to provide update
      - Clarity about defining ownership and liability
      - Road work contract update (upkeep and opening the road)
  - **TOPIC:** Metis Global Solutions
    - **UPDATE:** Metis to provide update
      - Call for volunteers: Administration
      - Call for Assets: Needed hardware/supplies/funding
  - **TOPIC:** 2nd New Engine
    - **UPDATE:** [UPDATE]
- XIV. New Business:** [NOTES]
- [NOTES/No additional announcements.]
- XV. Executive Session:** RWC 42.30.110 subsection 1 (iii) “potential risks with legal/financial implications to district from actions taken.
- XVI. Meeting Re-Adjourned:** Date
- [NOTES]
    - **Motion:** Commissioner [NAME] requested motion to approve the Date Agenda
    - **Second:** Commissioner [NAME] seconded the motion
    - **Discussion:**
      - **Vote:** [IN FAVOR/AGAINST]
      - **Count For:** [#]

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<sup>1</sup> Admin Recommendation: Commissioners Meeting to change to 2nd Wednesday or 2nd Thursday. This will allow for budgetary information to be reviewed and approved PRIOR to payment processing.

- **Count Against:** [#]
- **Abstained:** [#]
- **Motion:** [PASSED/FAILED]
- **[NOTES]**
  - **Motion:** Commissioner [NAME] requested motion to approve the **Date** Agenda
  - **Second:** Commissioner [NAME] seconded the motion
  - **Discussion:**
    - **Vote:** [IN FAVOR/AGAINST]
      - **Count For:** [#]
      - **Count Against:** [#]
      - **Abstained:** [#]
      - **Motion:** [PASSED/FAILED]

**XVII. Announcements:** [NOTES/No additional announcements.]

**XVIII. Conclude:** Meeting adjourned **Time**

DRAFT