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## LWFR COMMISSIONERS MEETING MINUTES October 14, 2020 12:00 PM

**In Attendance:** Chairman Schmitt, Commissioners, Gibbs and Payne, Chief David Walker, Secretary Wiley via Zoom.

**In Audience:** Captain Michael Stanford, DC McDaniels, Jimi Wilson, Dennis Broughton via Zoom

- I. Call to Order. Chairman Schmitt called the meeting to order at 10:04 AM
- II. Pledge of Allegiance.
- III. Approval of Agenda. Commissioner Payne moved to approve the agenda, Commissioner Gibbs seconded, motion carried.
- IV. Public Input. None.
- V. Correspondence – Chief Walker responded to Michael Wuestenhofer regarding Station 93 property issues.
- VI. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Lake Wenatchee Fire & Rescue’s Board of Commissioners for reading and study. They are considered to be routine and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - Approval of Minutes from the Regular Meeting on September 16, 2020
  - Approval of Monthly Vouchers:
    - AP September 2: \$40,883.69
    - AP September 16: \$12,421.70
    - AP September 22: \$828.98 visa
    - Payroll October 5<sup>th</sup>: \$37,904.81

Commissioner Gibbs moved to approve the consent agenda as presented, Commissioner Payne seconded motion carried.

## VII. Department Reports—

### **Chiefs Report**

- WSRB has mostly completed their assessment. A major issue is that Station 92 is short of volunteers need a minimum of 6. There are 2 new recruits getting paperwork submitted.
- Chelan Douglas Health Department has initiated the use of Incident Management Teams to help coordinate and organize their response to COVID in our county. DC McDaniels will be working a 1 week rotation in the command center as an IMT member this month. As of last night Phase 2 was implemented for Chelan/Douglas County.
- Hose and appliance testing was completed yesterday.
- Seasonal Crew – Today is the last day of the summer crew season. Collectively they pushed over 3 times as much direct mitigation as we were able to do in our first year. They also ran on almost half of our total calls this summer providing a rapid response to several fires in the middle of our dangerous fire season. We have secured funding to ensure that we will have staffing for the summer of 2021. Chairman Schmitten wanted to congratulate them on a job well done. They chipped 168 tons in 2020 vs. 40 tons in 2019
- Upper Wenatchee Pilot Program – LWFR staff and Fire adapted Communities members worked with USFS staff on the filming of a planned 7-minute educational video regarding the UWPP and its approaching comment period for Environmental Assessment.
- LWFR received the trailer and hazardous materials supplies for responding to spills and other events on our lakes and waterways. The trailer is part of the grant that was supported by our Auxiliary fund raiser this year. Lt Scott will begin inventory to see what is needed.
- Wildfire coordinator – As part of the Prevention and Safety Grant we received, we will be moving forward with hiring of a Wildfire prevention coordinator. It is FEMA funded and is a 12 month position, job description will be written and job will be advertised.
- Mike Piroto has been promoted to the rank of LT at Station 92.

### **Fleet Report**

- Battalion 91 and Chief 91 vehicles – Annual preventive maintenance, no issues found.
- BR – 95 – Work still ongoing to complete wiring, build and install winch bracket and winch. Install grill, waiting for ordered wire and parts.
- Medic 111, 112, 114 service completed.

### **Administration Report**

- New Firefighters – Steve Schmidt – Station 91 and Donovan Harris – Station 94
- Departing Firefighter – Dawson D’Atre
- EMS – In response to COVID-19 we will continue to request PPE from the state.
- Capt. Stanford attended Greater Wenatchee EMS Council meeting, there was a brief discussion about ongoing training and evaluation requirements for EMT staff. New plan is being discussed.
- LWFR received a \$5,000 Injury Prevention Grant from the Regional EMS Council to install 2-3 Life Jacket Loaner boards at major Wenatchee River Access points in our district. Cascade Medical Center and WA State Parks have agreed to be partners in this project.

### **Training Report**

- Unpacking SCBA, training with the new SCBA is scheduled for next week.

### **Incident Report**

- September had 39 calls, 25 -28 is typical. 311 calls for 2020 to date, up from last year.

## VIII. Unfinished Business – None

**IX. New Business**

- LWFR Auxiliary donated \$10,000 for motor for new rescue boat. Training will be in the Spring of 2021. Boat policies will be writing prior to training.
- Commissioner Payne and Chief Walker have a rough draft of the 2021 Budget, waiting to receive the preliminary value and levy estimate for tax year 2021 from the County.

**X. Strategic Planning**

- Dennis Broughton will sit with Commissioners and discuss current needs, begin initial talks with station officers and Auxiliary officers within the next 60 days.

**I. Executive Session – Confidential negotiations**

XI. Conclude. Chairman Schmitten concluded the meeting at 11:04 AM.

Attest:

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Kim Wiley  
District Secretary