



Lake Wenatchee Fire & Rescue  
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## LWFR COMMISSIONERS MEETING MINUTES May 13, 2020 10:00AM

**In Attendance:** Chief Lamar, AC Walker, Chairman Schmitten, Commissioner Payne, Commissioner Gibbs, Secretary Wiley via Zoom

**In Audience:** George Wilson via Zoom

- I. Call to Order. Chairman Schmitten called the meeting to order at 10:04 AM. Chairman Schmitten wanted to thank Wildflour restaurant, Mountain Springs Lodge, Mick & Trish Lamar and the LWFR Association for their generous donations for providing meals to our community during COVID-19.
- II. Pledge of Allegiance.
- III. Approval of Agenda. Commissioner Gibbs moved to approve the agenda, Commissioner Schmitten seconded, motion carried.
- IV. Public Input. None
- V. Correspondence: None
- VI. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Lake Wenatchee Fire & Rescue's Board of Commissioners for reading and study. They are considered to be routine and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - Approval of Minutes from the Regular Meeting on April 8, 2020
  - Approval of Monthly Vouchers:
    - AP April 9: \$16,607.21
    - AP April 15: \$3,914.24 (visa)
    - AP April 22: \$5,676.53
    - Payroll May 5<sup>th</sup>: \$47,053.38
  - Finance Reports: Budget Position & Monthly Position. Last month we had to transfer money from Reserve Fund 907 to General Fund 901 to cover AP. To get our Reserve Fund 907 back to a \$200,000 balance a transfer of \$32507.67 needs to be made. Commissioner Payne made the motion to transfer the funds and Commissioner Gibbs seconded. Approved.  
Deposits – LWFR Firefighters Association donation – 5/5/2020 \$10,000

Commissioner Payne moved to approve the consent agenda as presented, Commissioner Gibbs seconded, motion carried.

VII. Department Reports—

- a. Chief's Report. See Attached.
- b. Maintenance Report – T94 turret broke off truck, waiting for parts to complete repair. Brake work and caliper was completed on R94, Fuel filter replaced on B91.
- c. Administration Report –
  1. FF leaving – Jodi Gage
  2. New Members – Brooklyn Cook, Donovan Harris, Steven Schmidt
  3. Policy Update – NA
  4. Training Report – Most FF are completing the RT130 refresher. There is no training at this time.
  5. COVID-19 – Due to lack of testing, no new cases to report. 5 local positives will reestablish Upper Valley Command.

VIII. Unfinished Business – Chairman Schmitten would like to reach out to Grant County PUD regarding Butcher Creek property. Dennis Broughton is available to help Chairman Schmitten.

IX. New Business – Resolution 2020-03 Adopting Fee Schedule, Washington State Wage & Equipment Rate Guide as published by the WA State Fire Chiefs. Chairman Schmitten moved to approve Resolution 2020-03, Commissioner Gibbs seconded, motion approved. LWFR Petty Cash checking account to be used as the account where donations from the LWFR website will be deposited from PayPal. Petty cash fund will continue to maintain a \$2,000.00 balance and all donated funds will be then deposited into the Chelan County account.

X. Announcements – NA

XI. Executive Session – Personnel went into Executive Session at 10:44am and ended at 10:57am.

XII. Action taken from Executive Session.

1. Commissioners accept Chief Lamar's official notice of retirement as of May 31, 2020.
2. Appoint Assistant Fire Chief David Walker to Fire Chief on June 1, 2020.
3. Complete contract for new Chief and to be sign by Chairman Schmitten prior to June 1, 2020. Commissioner Payne made a motion to approve the above three actions, Commissioner Gibbs seconded, motion carried.

XIII. Conclude. Commissioner Payne concluded the meeting at 10:56 AM.

Attest:

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Kim Wiley

District Secretary