



Lake Wenatchee Fire & Rescue
21696 Lake Wenatchee Hwy
Leavenworth, WA 98826
Phone 509.763.3034 Fax 509.763.8800
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LWFR COMMISSIONERS MEETING AGENDA February 16, 2022 10:00AM

- I. Call to Order.
- II. Pledge of Allegiance.
- III. Swearing in of new firefighters.
- IV. Approval of Agenda.
- V. Public Input.
- VI. Correspondence
- VII. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Lake Wenatchee Fire & Rescue's Board of Commissioners for reading and study. They are considered to be routine and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - Approval of Minutes from the Regular Meeting on January 12, 2021
 - Approval of Monthly Vouchers:
 - AP January 13: \$16,816.51
 - AP January 18: \$3151.44
 - Payroll February 5: \$36,579.24
 - Finance Reports: Budget Position & Monthly Position
 - Employee's Salary/Incentives revised Policy, Discipline Policy, Ballistic Protection Equipment Policy, Cost recovery Policy
- VIII. Department Reports—
 - a. Chief's Report
 - b. Training Report
 - c. Incident Report
 - d. Fleet Report
 - e. EMS Report
 - f. Administration Report

- IX. Unfinished Business - Carletti Architects, State Audit
- X. New Business - Resolution 2022-01, Designating Applicant Agent for the state of Washington Hazard Mitigation Grant Program
- XI. Announcements -
- XII. Executive session - Yes, Confidential employee
- XIII. Conclude

February 9, 2022

- The Firefighters Banquet is scheduled for March 9th at Pine River Ranch. Invites are out to firefighter and Auxiliary membership currently. Please RSVP as we are trying to get a head count for meals by Burch Mountain catering.
- The Washington State Auditor has completed a three year (2018-2020) financial review of the fire district for stability, accountability, and compliance. The District was given a clean review with no negative findings. This is a significant accomplishment and reflective of our staff staying on top of new laws and policy decisions over the last several years.
- LWFR has entered into a cooperative agreement with Central Washington Hospital and Wenatchee Valley Hospital to allow our Outreach program to follow up with Post Hospital Discharge Patients. The program helps identify needs that would otherwise result in 911 calls and help residents return to health.
- LWFR is accepting applications for a 12 hour a week administrative assistant who will work with our Department Administrator Kim Wiley
- LWFR continues to find challenges with changes in State laws regarding Law Enforcement interactions and the interpretation of those laws, resulting in law enforcement refusing to respond on certain calls. Without scene security, LWFR is forced to stage away from the scene. We continue to have dialog with LE to review these calls where delayed or non-response takes place. To enhance the safety of our EMS personnel from unexpected events without LE backup, LWFR has added protective ballistic vests to our standard equipment on Aid 93.
- LWFR has started the process to fill 4 seasonal positions. These positions are grant supported. This is our 4th year of seasonal employees.
- LWFR has submitted a grant request for a recruitment and retention officer. This position and a training officer were identified in strategic planning as a major need. Currently budget does not support that need. Grant notification would be in August or September.
- An apparatus committee has been established to pick a vendor and develop specifications for two TYPE3 Wildland Urban Interface pumpers. With current supply chain issues this may be a multiyear process.
- LWFR has continued to track predevelopment work on the Station 93 Fire Station site. The current goal is complete predevelopment environmental and land use review and develop conceptual plans based on needs.
- Chief Walker attended Washington State Fire Chiefs County Presidents meeting. Reviewed Appellate Court decision on employee travel time and its effect on training and responses.

Lake Wenatchee Fire & Rescue

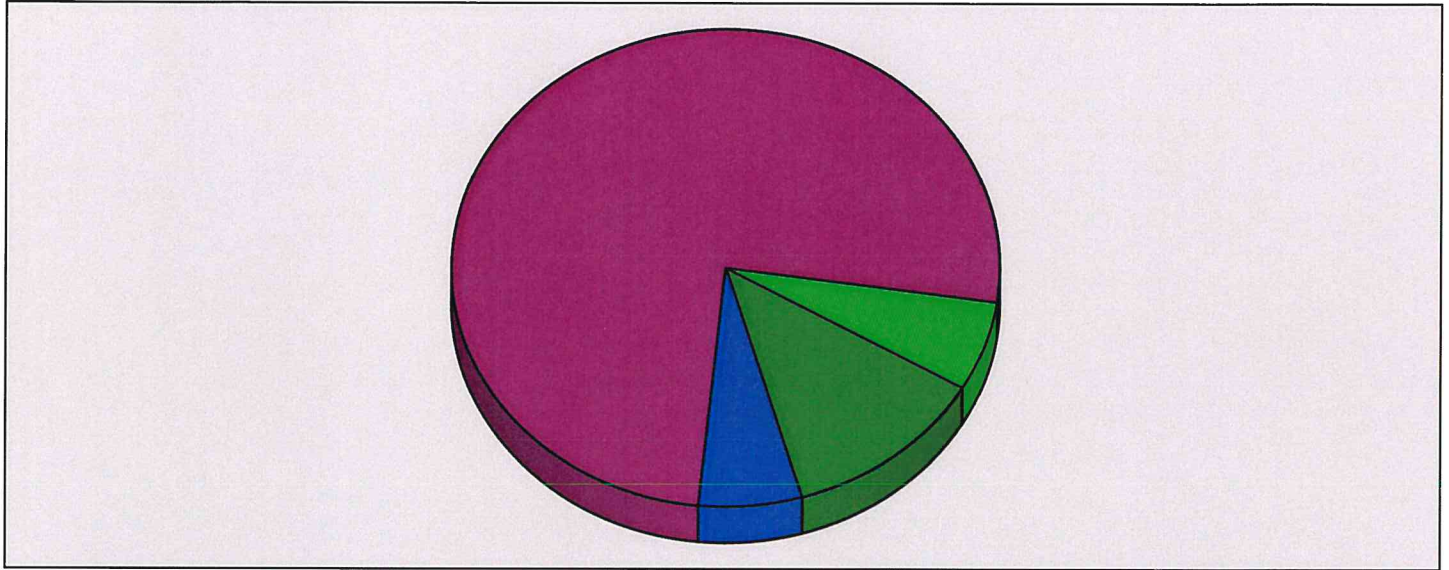
Leavenworth, WA

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Major Incident Types by Month for Date Range

Start Date: 01/01/2022 | End Date: 01/31/2022



- Good Intent Call
- Hazardous Condition (No Fire)
- Rescue & Emergency Medical Service Incident
- Severe Weather & Natural Disaster

INCIDENT TYPE	JAN	TOTAL
Good Intent Call	4	4
Hazardous Condition (No Fire)	2	2
Rescue & Emergency Medical Service Incident	25	25
Severe Weather & Natural Disaster	2	2
Total	33	33

Only REVIEWED incidents included



Lake Wenatchee Fire & Rescue

Leavenworth, WA

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Incident Count per Primary Action Taken for Date Range

Start Date: 01/01/2022 | End Date: 01/31/2022

ACTION TAKEN	# INCIDENTS	PERCENTAGE
00 - Action taken, other	3	9.09%
30 - Emergency medical services, other	2	6.06%
32 - Provide basic life support (BLS)	18	54.55%
70 - Assistance, other	2	6.06%
80 - Information, investigation & enforcement, other	2	6.06%
82 - Notify other agencies.	1	3.03%
86 - Investigate	1	3.03%
92 - Standby	1	3.03%
93 - Cancelled en route	3	9.09%

TOTAL: 33

Calculates the number of incidents for the PRIMARY ACTION TAKEN valued provided on Basic Info 5 of an incident. For summation of ALL ACTIONS TAKEN, click SEARCH from the main Reports module page, and enter DocID 668. Only REVIEWED incidents included.



Training Report

- Training has continued at individual Stations. Covid restrictions will be dropped this week and we will return to group training.
- A full day of avalanche and snowmobile training was provided to 12 personnel by the Northwest Avalanche center.
- Chief Walker recertified as an EMT
- 7 Personnel are attending Incident management training (ICS 300 and 400) in Spokane.
- 4 Personnel are attending online train the trainer certification for WA state Emergency Vehicle Incident Prevention.
- Several good training opportunities are available through the Washington State Fire Chiefs in the coming months. Please check your calendars.



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EMS Report
February 2022

- We continue to provide public COVID testing as needed. We have started distributing KN95 masks and At-Home test kits to the public. Test kits and masks can be picked up at Station 91 during regular office hours.
- We received our Ballistic Protective Equipment and will be training personnel on its deployment and use. Currently it will be available on both primary command units and the ambulance.
- A Hybrid EMT Class is beginning this week, we have three students attending
- Several EMTs have completed their 3-year certification renewal.
- We continue to maintain a healthy supply of COVID related PPE



Fleet Report

February 16,2022

Brush 92 yearly done and 6 new tires left front brakes locked up coming home from Wenatchee upon inspection dissected and cut apart rubber lines to front caliper found that the rubber lines had collapsed and caused the brake to lock up

Full brake job done new calipers pads, rotors,brake, hoses and system flush

SAR 91 came in for left front brake locked up same as brush 92 so full front brake job on it as well

Brush 95 yearly no issues to report

Brush 93 yearly no issues to report

Brush 94 yearly no issues to report

Old BC 91 suburban yearly no issues. BC 91 stickers and decals were removed Command box was removed and found 3rd row seat brackets had rusted out and gone leavening holes to the outside and carpet wet and molding rust was removed from around the holes and welded up a sheet of plywood was cut to fit rear floor and coated

Suburban was then put into service as R94

2 inch pipe threader was finally shipped and plumbing mock up has begun on T94H.(Franken tender)

February 16, 2021

Deposits in December 2021

- Donations of \$50.00
- RiverCom - Tier II reimbursement \$20,210.39
- Sale of surplussed Chevy pickup \$2500.00
- FEMA - last reimbursement of 2021 WRRRC and summer crew \$39,033.50

The Washington State Audit for the years of 2018, 2019, 2020 has been completed and the Exit conference was held by Zoom on January 20, 2022. It was found that LWFR doesn't have a policy in place that addresses expenditures for employee recognition awards and banquets. We are to obtain and retain itemized receipts for all purchases.