



Lake Wenatchee Fire & Rescue  
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## LWFR COMMISSIONERS MEETING MINUTES

June 12th, 2018 10:00AM

**In Attendance:** Chairman Schmitt, Commissioner Gibbs, Commissioner Bunney, Commissioner Payne, Chief Lamar, Secretary Cope.

**In Audience:** Assistant Chief Moffat, Marlene Glover, Kim Wiley, George Hitechew, Don Bottoms, Mike Aholt.

- I. Call to Order. Chairman Schmitt called the meeting to order at 9:59AM.
  - II. Pledge of Allegiance.
  - III. Approval of Agenda. Commissioner Payne moved to approve the agenda with the addition of approval of Resolutions 2018-03 through 2018-07 under New Business, motion carried.
  - IV. Public Input. None.
  - V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Lake Wenatchee Fire & Rescue's Board of Commissioners for reading and study. They are considered to be routine and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
    - Approval of Minutes from the Regular Meeting on May 8th, 2018
    - Approval of Monthly Vouchers:
      - AP May 18<sup>th</sup>: \$139,478.40
      - Payroll June 5<sup>th</sup>: \$21,028.08
      - AP Batch June 1<sup>st</sup>: \$8,249.76
    - Finance Reports: Budget Position & Monthly Position
- Commissioner Bunney moved to approve the consent agenda as presented, motion carried.
- VI. Department Reports—
    - a. Chief's Report. See Attached.
    - b. Maintenance Report- LWFR has taken possession of the 2018 Tahoe.
    - c. Administration Report- Natapoc Repeater
    - d. Training Report- EMT Class finished.
    - e. Strategic Plan Report N/A.
  - VII. Unfinished Business – N/A.

VIII. New Business –

- a. Resolution 2018-03 Resolution to Appoint District Secretary. Commissioner Payne moved to approve Resolution 2018-03, motion carried. For the purposes of this meeting, Kay Cope will serve as District Secretary for the entirety of this meeting.
- b. Resolution 2018-04 Resolution to Appoint Auditing Officer. Commissioner Bunney moved to approve Resolution 2018-04, motion carried.
- c. Resolution 2018-05 Resolution to Appoint Investment Officer. Commissioner Gibbs moved to approve Resolution 2018-05, motion carried.
- d. Resolution 2018-06 Resolution Use of District Credit Cards. Commissioner Payne moved to approve Resolution 2018-06, motion carried.
- e. Resolution 2018-07 Resolution to Appoint Agent to Receive Claims. Commissioner Gibbs moved to approve Resolution 2018-07, motion carried.

IX. Announcements. N/A.

X. Executive Session. N/A

XI. Action taken as result of Executive Session. N/A

XII. Conclude. Chairman Schmitten concluded the meeting at 10:56AM.

Attest:

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Kay Cope  
District Secretary