



Lake Wenatchee Fire & Rescue  
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## LWFR COMMISSIONERS MEETING MINUTES November 15, 2023 10:00 AM

**In Attendance:** Chairman Payne via Zoom, Commissioner Lamar, Commissioner Gibbs, Chief Walker, Secretary Wiley

**In Audience:** Assistant Hayley Pobst, Steve Allen, Kris King, DC Kelly McDaniels

- I. Call to Order. Commissioner Lamar called the meeting to order at 10:00 AM
- II. Pledge of Allegiance.
- III. Approval of Agenda. Commissioner Payne moved to approve the agenda, Commissioner Gibbs seconded, agenda approved.
- IV. Public Input - None
- V. Correspondence - Assessors: Standing Rock Merger/Annexation
- VI. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Lake Wenatchee Fire & Rescue's Board of Commissioners for reading and study. They are considered to be routine and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request. Commissioner Payne moved to approve the consent Agenda as presented, Commissioner Gibbs seconded motion carried.
  - Approval of Minutes from the Regular Meeting on October 18, 2023
  - Approval of Monthly Vouchers:
    - AP October 6: \$6,235.97
    - AP October 11: \$1,093.80
    - AP October 12: \$1,775.65
    - AP October 19: \$4,399.21
    - AP October 18: \$3,267.70
    - AP October 26: \$94,747.78
    - Payroll November 5: \$62,369.04
  - Finance Reports: Budget Position & Monthly Position

VII. Finance Reports: Budget Position and Monthly Position - Commissioner Gibbs made a motion to approve Finance reports, Chairman Payne seconded, all in favor.

VIII. Department Reports—

**Chiefs Report –**

IX. Unfinished Business - Levy Lid Lift special election Resolution 2023-10. Chief Walker will write up a fact sheet for the Levy Lid Lift. Levy Certification for regular levy - Resolution 2023-08 & Resolution 2023-09. A special meeting will be arranged when LWFR receives new Levy assessment numbers.

X. New Business - Move that during the district/department transition to the Lexipol platform for policy management. The Board adopts the Lexipol policies in tandem with the existing policy manual. Lexipol's policy are the goal policies and in the event that policies contradict each other the Lexipol policy will take precedence. The historical policy manual will cease to be in effect December 30th 2024 and Lexipol shall be the only policy source.

- Chief asking Commissioners to accept Lexipol and keep existing policies in place for at least a year.
- Commissioner Payne & Lamar are comfortable with the process but would like to read Lexipol policies prior to approval until copy is revised.

XI. Announcements -

- Pancake Breakfast December 2nd
- Pay off Hill Street Property, CHief Walker will go over updated financials.

XII. Executive session - Yes. Personnel. Went into Executive Session at 11:12 am, concluded at 11:47 am. No action taken for executive session.

XIII. Reconvened meeting at 11:47 - Acceptance of wage increase. Motion made by Chairman Payne, Seconded by Commissioner Gibbs. All in favor.

XIV. Conclude. Session concluded at 11:50

Attest:

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Kim Wiley  
District Secretary