



Lake Wenatchee Fire & Rescue  
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## LWFR COMMISSIONERS MEETING MINUTES February 12, 2020 10:00AM

**In Attendance:** Chief Lamar, AC Walker, Secretary Wiley, Commissioner Gibbs, Commissioner Schmitt, Commissioner Payne via teleconference

**In Audience:** BC McDaniels, Marlene Glover

- I. Call to Order. Chairman Schmitt called the meeting to order at 10:03 AM.
- II. Pledge of Allegiance.
- III. Approval of Agenda. Commissioner Gibbs moved to approve the agenda, Commissioner Payne seconded, motion carried.
- IV. Public Input. NA
- V. Correspondence: None
- VI. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Lake Wenatchee Fire & Rescue's Board of Commissioners for reading and study. They are considered to be routine and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
  - Approval of Minutes from the Regular Meeting on January 8, 2020
  - Approval of Monthly Vouchers
    - AP January 14: \$12,120.08
    - AP January 29: \$7,524.21
    - Payroll February 5: \$27,981.00
  - Finance Reports: Budget Position & Monthly Position

Commissioner Gibbs moved to approve the consent agenda as presented, Commissioner Payne seconded, motion carried.

- VII. Department Reports—
  - a. Chief's Report. See Attached.
  - b. Maintenance Report – New tires on air support vehicle, M115 was in an accident and BC McDaniels has been assisting CMC in getting the aid car to the right repair shop.

c. Administration Report -

Levy lid lift passed with 81% yes votes.

Cascade Medical Center Interlocal Agreement signed.

David Millard has been selected as new Station 91 Lt.

New Members – Steve Pate, Louise Regan are our newest members and will be sworn in at next Commissioners meeting.

Policy Update –

- Changes to the Sick and Annual Leave policies were reviewed and approved.
- A policy for snowmobiles has been drafted and the policy for driving fire district vehicles will need revision to incorporate ENDURIS comments.
- Surplus Equipment – Radio Surplus Resolution No. 2020-01 was approved to dispose of surplus radios.

d. Training Report – EMT classes started with 2 attending and 1 FF auditing the class. OTEP training was held February 11, 2020, 2 FF will be attending leadership school, 1 will be attending an IT course, CPR healthcare provider class will be held next week.

VIII. Unfinished Business –Department of Ecology agreement has been signed.

IX. New Business – Assistant Chief Walker has been attending RiverCom (ROG) meetings to see if the lack of radio coverage on HWY 2 and SR 2007 can be addressed. LWFR Board of Commissioners will write a letter to Misty Viebrock

X. Announcements – NA

XI. Executive Session – Personnel 11:35am to 12:00pm. The Board discussed how to proceed with selection of a new Fire Chief when Chief Lamar retires in June. No action was taken.

XII. Regular session was resumed, and the Board directed Chief Lamar to:

- Submit a letter of recommendation to the Board on the most qualified succession candidate for Fire Chief.
- Contact District Counsel regarding co-representation to negotiate most qualified candidate's compensation package.

XIII. Conclude. Chairman Schmitten concluded the meeting at 12:05 PM.

Attest:

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Kim Wiley  
District Secretary

