



Lake Wenatchee Fire & Rescue
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LWFR COMMISSIONERS MEETING MINUTES December 11, 2018 10:00AM

In Attendance: Chairman Schmitt, Commissioner, Gibbs, Commissioner, Payne, Commissioner Bunney, AC Moffatt, Secretary Wiley, Assistant Admin Glover

In Audience: David Walker, Becky Payne, Mike Aholt, Don Bottoms, Jimi Wilson, George Wilson

- I. Call to Order. Chairman Schmitt called the meeting to order at 10:00 AM.
- II. Pledge of Allegiance.
- III. Approval of Agenda. Commissioner Bunney moved to approve the agenda, Payne seconded, motion carried.
- IV. Public Input. None
- V. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Lake Wenatchee Fire & Rescue's Board of Commissioners for reading and study. They are considered to be routine and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - Approval of Minutes from the Regular Meeting on November 13, 2018
 - Approval of Monthly Vouchers
 - AP Batch November 5 - \$888.00
 - AP Batch November 6 - \$6,743.88
 - AP Batch November 15 - \$23,481.38
 - Payroll December 5, \$16,445.50
 - Finance Reports: Budget Position & Monthly Position

Commissioner Payne moved to approve the consent agenda as presented, motion carried.

- VI. Department Reports—
 - a. Chief's Report. See Attached.
 - b. Maintenance Report - BC McDaniels wrapping up maintenance on ambulances and will then start on LWFR equipment
 - c. Administration Report - Assessment Lab scheduled in the next two weeks regarding the Assistant Chiefs position - David Walker and Capt Mike Stanford are the candidates.
 - d. Training Report - Captain Stanford will be conducting CPR classes that will be open to the public. 3 firefighters will be attending the EMT class in January 2019. Each LT and Capt Stanford have been assigned a quarter that they will plan the annual training.

Chief Lamar and Capt Stanford will attend the WA State EVIP update to certify driver operators.

- e. Strategic Plan Report - Dennis Broughton has indicated that he is willing to continue on the report.

VII. Unfinished Business -

Electrical upgrade - We are waiting for Schmitt Electric to send us a invoice with the rebate deducted from the invoice.

Generator project - First Choice Electric has connected the generator to the stations electrical circuit. At Station 91 the SCBA compressor, one of the bay doors need to be added to the circuit.

VIII. New Business - SAO auditing officer has requested that we show her a Meal/Beverage policy.

We don't have a policy but one has been drafted and the draft will be sent to the Commissioners and they will give input.

Commissioners will be notified when the SAO will conduct the exit evaluation.

IX. Announcements - Chairman Schmitten wised everyone a Merry Christmas!

X. Executive Session. N/A

XI. Action taken as result of Executive Session. N/A

XII. Conclude. Chairman Schmitten concluded the meeting at 10:33 AM.

Attest:

Kim Wiley
District Secretary