



Lake Wenatchee Fire & Rescue
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LWFR COMMISSIONERS MEETING MINUTES September 16, 2020 12:00 PM

In Attendance: Chairman Schmitt, Commissioners, Gibbs and Payne, Chief David Walker, Secretary Wiley via Zoom.

In Audience: Captain Michael Stanford, DC McDaniels, FF Kate Tollefson, Dennis Broughton via Zoom

- I. Call to Order. Chairman Schmitt called the meeting to order at 11:59 AM
- II. Pledge of Allegiance.
- III. Approval of Agenda. Commissioner Gibbs moved to approve the agenda, Commissioner Payne seconded, motion carried.
- IV. Public Input. None.
- V. Swearing in Kelly McDaniels as Deputy Chief.
- VI. Correspondence – Re: Hill Street property. Chief Walker had sent out a letter to Michael Wuestenhofer notifying him of a hot tub and a turn around that is on Fire District property. Mr. Wuestenhofer responded to the Fire District asking for a lot line adjustment. At this time the Commissioners are not prepared to make any modifications of the boundary lines until the Fire District has plans for the property. Chief Walker will respond to Mr. Wuestenhofer.
- VII. Consent Agenda - All matters listed within the Consent Agenda have been distributed to each member of Lake Wenatchee Fire & Rescue's Board of Commissioners for reading and study. They are considered to be routine and will be enacted by one motion of the Commissioners with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.
 - Approval of Minutes from the Regular Meeting on August 5, 2020
 - Approval of Monthly Vouchers:
 - AP August 5: \$11,675.58
 - AP August 19: \$2,255.12 Visa
 - Payroll September 5th: \$38,994.12
 - Finance Reports: Budget Position & Monthly Position
Deposits – rec'd \$1,480 donations, \$6134.41 Insurance payment Tender 94 repair, Chelan County PUD fire protection \$2,262.83

- Follow up on question regarding volunteer stipend category. – Secretary Wiley explained what expenses were included in the volunteer incentives.

Commissioner Payne moved to approve the consent agenda as presented, Commissioner Gibbs seconded motion carried.

VIII. Department Reports—

- a. Chief's Report. LWFR Association has donated \$15,000 to offset COVID costs and \$1,000 to purchase address sign materials. The LWFR Auxiliary raised \$16,000 to go towards a boat and motor and other water related items. WSRB Survey and Rating was here last week. We will have their report within the next 60 days. LWFR received 2 grants – 1 from the Chelan DEM for a Hazmat boat and trailer and 1 from Fire Prevention and Safety AFG Grant for next years chipping program. Dept of Health and the National Guard will be hosting a free COVID-19 testing at Station 93 Sept 17-18.
- b. Maintenance Report – Work on Brush 95 is still ongoing, approx. 80% complete. B91 repair to door complete. Finishing yearly maintenance on E91, T91, Command 91 & 92, AU91. SCBA compressor is also due to have its yearly maintenance. Medic 111 is having issues with body rust, Braun will paying for the body to be completely refinished and repainted in 2021.
- c. Administration Report – Follow up on question regarding volunteer stipend category. – Secretary Wiley explained what expenses were included in the volunteer incentives. It was more than just volunteer incentives (points).
Resolution 2020-04 Declaring surplus to the needs of the District was approved by the Commissioners to discard of broken HP printer.
- d. Fire Report – 3 Firefighters, a Tender and a Command vehicle were sent to the Chelan Apple Acre fire. Chikamin fire has grown by 1,000 acres mainly in high country and will burn until it snows.
- e. EMS – Resubmitted a PPE request to DEM for a 30 day supply. Steve Pate received his WA EMT certification. Congrats to Steve! LWFR submitted a pre-application request to the North Central Accountable Community of Health to support Mike Piroto and Katie Walker with their Vulnerable Persons work in the Lk Wenatchee area. LWFR Trauma license expires in January, renewal process will begin in November.
- f. Training Report – West Zone Academy will start September 21, 2020. We will have 2 attendees. Monthly training has been conducted outside and focused on auto extrication. Training will also begin with the new SCBA equipment.

IX. Unfinished Business – Response billing for illegal burns, will bring up with County Commissioners.

X. New Business – Hazmat Boat & trailer – Boat should be delivered in November. A written Policy and training SOP will be drafted in the upcoming month.

Budget 2021 – Commissioner Payne and Chief Walker would like to see the reserve account increase from 200k to 250k. A full report of Grants with the amount of matching funds needed. Restart the Strategic Plan Report – Dennis Broughton, Chief

Walker, plus one more. Will examine what we have in process and improve with what we have. Strategic Plan Report will be added back to the Agenda.

XI. Announcements – Chief Walker will be on vacation next week.

XII. Conclude. Chairman Schmitten concluded the meeting at 3:04 PM.

Attest:

Kim Wiley
District Secretary